

KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

CDS@CO.KITTITAS.WA.US

Office (509) 962-7506

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"Building Partnerships – Building Communities"

PUBLIC FACILITIES PERMIT APPLICATION

(A written decision by Kittitas County Community Development Services authorizing a public facility use to locate at a specific location, per KCC 17.36)

A preapplication conference is encouraged for this permit. The more information the County has early in the development process, the easier it is to identify and work through issues and conduct an efficient review. To schedule a preapplication conference, complete and submit a Preapplication Conference Scheduling Form to CDS. Notes or summaries from preapplication conference should be included with this application.

Please type or print clearly in ink. Attach additional sheets as necessary. Pursuant to KCC 15A.03.040, a complete application is determined within 28 days of receipt of the application submittal packet and fee. The following items must be attached to the application packet.

REQUIRED ATTACHMENTS

- Address list of all landowners within 500 feet of the subject parcel(s). If adjoining parcels are owned by the applicant, then the 500 foot area shall extend from the farthest parcel. If the parcel is within a subdivision with a Homeowners' or Road Association, then please include the mailing address of the association.
- Site plan of the property with all proposed buildings, points of access, roads, parking areas, septic tank, drainfield, drainfield replacement area, areas to be cut and/or filled, natural features such as contours, streams, gullies, cliffs, etc.
- SEPA Checklist Required
- Project Narrative responding to Questions 9-10 on the following pages.

APPLICATIONS FEES:

750.00 Kittitas County Community Development Services (KCCDS)

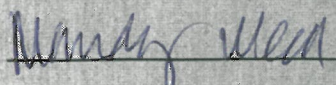
0.00 Kittitas County Department of Public Works

0.00 Kittitas County Fire Marshal

\$750.00 Total fees due for this application (One check made payable to KCCDS)

FOR STAFF USE ONLY

PF-10-0000A

Application Received By (CDS Staff Signature): 	DATE: 10/25/10	RECEIPT # _____	<div style="border: 2px solid black; padding: 5px; text-align: center;"> <p>RECEIVED</p> <p>OCT 25 2010</p> <p>KITTITAS COUNTY</p> <p>DATE STAMP IN BOX</p> </div>

COMMUNITY PLANNING • BUILDING INSPECTION • PLAN REVIEW • ADMINISTRATION • PERMIT SERVICES • CODE ENFORCEMENT • FIRE INVESTIGATION

FORM LAST REVISED: 6-25-2010

Page 1 of 3

GENERAL APPLICATION INFORMATION

1. **Name, mailing address and day phone of land owner(s) of record:**
Landowner(s) signature(s) required on application form.

Name: Kittitas County Fire District #2
Mailing Address: 102 N. Pearl
City/State/ZIP: Ebensburg WA 98926
Day Time Phone: 509-201-6280
Email Address: elliott@kufc.org

2. **Name, mailing address and day phone of authorized agent, if different from landowner of record:**
If an authorized agent is indicated, then the authorized agent's signature is required for application submittal.

Agent Name: Ryan Elliott
Mailing Address: 102 N. Pearl
City/State/ZIP: Ebensburg WA 98926
Day Time Phone: 509-201-6280
Email Address: elliott@kufc.org

3. **Name, mailing address and day phone of other contact person**
If different than land owner or authorized agent.

Name: John Sinclair
Mailing Address: 102 N. Pearl St.
City/State/ZIP: Ebensburg WA 98926
Day Time Phone: 509-856-7714
Email Address: Sinclairj@kufc.org

4. **Street address of property:**

Address: 890 Cleman Rd.
City/State/ZIP: Ebensburg WA 98926

5. **Legal description of property (attach additional sheets as necessary):**

Acres .65, CD. 9814; SEC. 13; TWP. 17; RGE 19
NW 1/4 SW 1/4 TAX 9

6. **Tax parcel number:** 282583

7. **Property size:** .65 acres (acres)

8. **Land Use Information:**

Zoning: _____ Comp Plan Land Use Designation: _____

PROJECT NARRATIVE

(INCLUDE RESPONSES AS AN ATTACHMENT TO THIS APPLICATION)

9. **Narrative project description (include as attachment):** Please include at minimum the following information in your description: describe project size, location, water supply, sewage disposal and all qualitative features of the proposal; include every element of the proposal in the description.
10. **Explain in detail whether granting the proposed Public Facilities Permit will cause each any of the following:**
- Be detrimental to the public health, safety, and general welfare?
 - Be injurious to the property or improvements adjacent to, and in the vicinity of, the site upon which the proposed use is to be located?
 - Adversely affect the established character of the surrounding vicinity?

AUTHORIZATION

11. Application is hereby made for permit(s) to authorize the activities described herein. I certify that I am familiar with the information contained in this application, and that to the best of my knowledge and belief such information is true, complete, and accurate. I further certify that I possess the authority to undertake the proposed activities. I hereby grant to the agencies to which this application is made, the right to enter the above-described location to inspect the proposed and or completed work.

All correspondence and notices will be transmitted to the Land Owner of Record and copies sent to the authorized agent or contact person, as applicable.

Signature of Authorized Agent:
(REQUIRED if indicated on application)

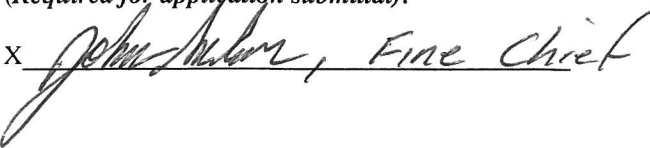
Date:

X 

10/20/10

Signature of Land Owner of Record
(Required for application submittal):

Date:

X 

10-20-10



KITTITAS VALLEY FIRE & RESCUE

PO Box 218 • Ellensburg WA 98926 • (509) 933-7232 • Fax (509) 933-7245 • romppels@kvfr.org

October 25, 2010

Kittitas County Community Development Services
411 North Ruby Street, Suite 2
Ellensburg, WA 98926



Reference: Public Facilities Permit Application for Cleman Road Fire Station
Kittitas Valley Fire & Rescue

Kittitas Valley Fire & Rescue desires to construct a volunteer fire station at 890 Cleman Road. We have awarded the construction project to the successful general contract bidder. During the pre-construction meeting on Wednesday, October 20, 2010, with the Deputy Chief and the general contractor representatives, we were informed of the "Public Facilities Permit Application" and the corresponding \$750.00 application fee. The application fee is required to accompany the application in order for the project to go forward.

The fire district's Board of Fire Commissioners' meet once each month to approve invoice payments. The pre-construction meeting occurred one week after the October approval process. The next approval meeting is November 17, 2010. This will delay this phase of the construction project for approximately twenty-four days.

The district has a small window of time before the weather very likely will delay the construction project until next spring. I am requesting that the "Public Facilities Permit Application" be accepted so that the project can move forward now. I have authorized the payment process for the \$750.00 public facilities permit fee as well as the \$850.00 deposit for the plans review of the construction documents for November 17, 2010. We will hand deliver the \$1,600.00 on Thursday, November 18, 2010.

As Finance Administrator and District Secretary to the Board of Fire Commissioners I am authorized to bind the Fire District. I am requesting that the Community Development Services accept the "Public Facilities Permit Application" today and allow the district to proceed with this phase of the project with the assurance that the fees outlined above will be paid on November 18, 2010. Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink that reads "Sharon Romppel".

Sharon Romppel
Finance Administrator / District Secretary

Kittitas County Fire District # 2 – Cleman Rd Fire Station

October, 25 2010

Kittitas County Fire District #2 (KVFR) is submitting plans for consideration in the construction of a 2800 square foot volunteer fire station. The station, if approved, will be located at 890 Cleman Road. The station will consist of a 3 bay apparatus garage, a meeting / classroom and a bathroom. There are no plans for the facility to be used to house firefighters. All personnel will be responding from home or work to the station for emergency calls for service. The meeting room is anticipated to be used 2 to 3 times a month for training activities.

The lot is level and does not contain or is adjacent to any environmentally critical areas. Access will be off Cleman Road. Parking will be provided for and will be in accordance with WSDOT commercial standards. The well is located on the property and will be located at the NW corner of the building. There is an existing septic system on site that has been preliminarily determined to be adequate for the proposed structure. There is an agricultural storage silo on the north edged of the property which will remain as a training prop for the fire department.

The building has been designed to accommodate future expansion to the east which would involve living quarters and additional bay space. The septic system was evaluated based on this information. It is possible that the well will have to be altered to accommodate this expansion. The expansion is only a possibility and not a probability. Significant changes in population density would have to occur for this station to justify residential staffing.

The granting of the proposed Public Facilities Permit will not be detrimental to public health, safety, and general welfare. By constructing said facility, the property and adjacent entities will not be harmed in any way due to the lot's remote location. The property contained a building used to store agricultural materials and a mobile home, which has since been removed. The erection of the 2800 square foot volunteer fire station will be of a lesser impact than the previous structures and will not adversely affect the established character of the surrounding vicinity.

The Deputy Chief in charge of said project is Rich Elliott (509) 201-6280.
The General Contractor is Belsaas & Smith



Kittitas Valley Fire and Rescue
Public Facilities Permit Application
890 Cleman Rd. Parcel # 282533
Address List of Adjoining Parcels

<u>Parcel #</u>	<u>Map #</u>	<u>Address</u>
210236	17-19-13000-0016	520 Cleman Road
932533	17-19-13000-0005	Badger Pocket Road

